

# Quick Setup Guide for Partner Portal:

Adding customers, configuring Bridge Channels for recording, groups, and users

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### Logging into Partner Portal

- Open a web browser and go to the following URL: https://partner.sgcloud.cloud/auth/login.
- Enter your credentials provided by Speco and click the Login button.

Speco technologies	Secure Guard
Login	Access from anywhere!
	Description is the pattern of narrative development that aims to make vivid a place, object, character, or group. Description is one of four rhetorical modes.
C Keep me logged in Forgot Password?	
New here? Create an account	

## Adding Customers

When logged in, click the 'Customers' tab.

JT Electronics	
B Dashboard Total Customers Control Cameras 전 Total Video Storage Usage	A
<sup>©</sup> <sup>Customers</sup> 2 8 0 TB	
Activity Log  K vs. previous month  -40% vs. previous month	
Billing History	
Storage Calculator Customers in States New Customers	
Account Settings	lor@specotech.com
2 Justin Test spe	cocloudtest2@gmail.cc
New York	
Other	
Secure 0.00 0.20 0.40 0.60 0.80 1.00 1.20 1.40 1.60 1.80 2.00	
Guard	

#### Click '+ Add Customer'

	Customers				<b>e</b> ~
					+ Add Customer
Customers	All 🗸 🔍 Search	Search			ی Export CSV
Activity Log	# Customer Name	Customer Email Address	Phone Number	Storage Plan	
Billing History					
Storage Calculator					
Account Settings					< 1 > Go
Course 1					
Guard					

Enter customer's information and click 'Add Customer'

JTELECTRONICS				
Dashboard	Add Customer			
Customers				
Activity Log	Customer Name John Smith	Customer Email Address jsmith@email.com	Action	
Billing History     Storage Calculator	Customer Phone Number 555-5555	Storage Plan TB		
Account Settings	Customer Address 123 Main Street		10 / Pa	
	Country United States	State New York ~		
	City Amityville -	Zip Code 11050		
	America/New_York			
Secure Guard		Cancel Add Customer		

A confirmed message will display informing you that a registration e-mail has been sent to the customer. Click 'OK'.



### Adding Bridge to Customer's Account

Click '>' to go to the Customer's configuration portal.

	Customers					e ~
Dashboard						+ Add Customer
🙂 Customers	All 🚽 🔍 Search	Search				
Activity Log	# Customer Name			Storage Plan	Action	
Billing History	1 John Smith	jsmith@email.com	555-555-5555	100 TB (Active)	● / ⊕ i >>	
Storage Calculator						
Account Settings						
						< 1 > Do
Secure Guard						

A new tab will open for the customer's configuration portal. Click '+ Add Bridge'.



Enter Bridge information found in the System Config page of your SGBRIDGE's web portal. Please refer to the SGBRIDGE Quick Setup Guide to learn more. Once entered, click 'Add Bridge'

Ç	JTELECTRONICS			
		Add Bridge		
$\bigcirc$		John Smith Cloud	SGB37MWDDH5ROBY9	
		······	Building Bridge	
		Vpload to cloud immediately		
3				
			Cancel Add Bridge	
۲				
- × + =				

The Bridge will be listed.

ŝ	JTELECTRONICS	Bridg	es		John Smith				<b>Q</b> ~
	Dashboard		Search Bridge Name Scare	n Select Date Range IR					Add Bridge
Ē.	Schedule Recording		Bridge Name	Cloud ID		Health Status			
$\otimes$	Manage Devices 🔺	01	John Smith Bridge	SGB37MWDDH5ROBY8	05/29/2024	Online	Building Bridge	⊚ ⁄ ⊡	
	Camera Management								
	Bridge Management							10 / Page 👻 < 1	Go
	Group Management								
٢	User Management								
	Activity Log								
٥	Purchase History								
₽	Storage Calculator								
	Secure Guard								

#### Adding Cameras to Cloud

Cameras
John Smith

After adding your Bridge, click 'Camera Management' and click '+ Add Camera'.



Suar

(:) User Management

Activity Log
 Purchase History
 Storage Calculator



Select the Bridge you want to add channels from and click 'Next'.

GUTELECTRONCE Cameros				John Smith		0.
E Ductocard	Add Camera					
🕞 Schedule Recording	() Select Bridge	Select E	Bridge			
Manage Devices +			Bridge Name	Cloud ID		
Bridge Management			John Smith Bridge	SGB37MWDDH5R0	BY8	
Group Management				Cance	I Next	
🕐 – User Management						
Activity Log						
Parchase History						
Secure Guard						

Select the cameras you want to record to the cloud and click 'Next'

JTELECTRONICS					
E Constanti I	Add Camera				
		Select C	amera		
151 - Hannage Carilli en -	o Select Camera		Camera Name		
			O6MDP3N	SGC1E182X8IPI96P	
			O2BFRM	SGCC9Q2BQXTFSOX	
			04VT2	SGC3VAU859VF42DD	
				Back Add Camera	
Sayune					
Guard					

Cameras will be listed. Cameras must be configured to H.264. If any channels are displaying H.265, change them to H.264.

ŝ	JTELECTRONICS	Came	eras			John Smith			•~
									+ Add Camera
88	Dashboard	All Ca	ameras 👻 🔍 Searc	h Search					
<b>.</b>	Schedule Recording		Bridge Name		Stream Format	Serial Number		Health Status	
$\heartsuit$	Manage Devices 🔺		John Smith Bridge	04VT2	H264	SGC3VAU859VF42DD	No	🔵 Online 🧳	● / □
	Camera Management		John Smith Bridge	02BFRM	H264	SGCC9Q2BQXTFSOX	No	🔵 Online 🥠	• / I
	Bridge Management								
	Group Management								10 / Page 👻 < 1 > Go
٢	User Management								
Ē	Activity Log								
	Purchase History								
	Storage Calculator								
	Secure Guard								

### Create Recording Schedule

Schedule Recording

Control

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Click 'Schedule Recording' and then click '+Add Schedule Recording'.

Give the schedule a name and select cameras that are to follow the schedule.

	C Schedule Recording Add Schedule	John Smith	• ~
B Dashboard	💟 Enable Schedule		
🔜 Schedule Recording	Schedule Name		
Manage Devices 🔺	Recording Schedule		
Camera Management	Q. Bearch		
Bridge Management	02BFRM		
Group Management	04VT2		
User Management	00 01 02 03 04 05 06 07 08 09 10 11	12 13 14 15 16 17 18 19 20 21 22 .	
Activity Log	Sun Mon 2010 2010 2010 2010 2010 2010 2010 201		
Purchase History			
Storage Calculator			
	Sat		
	Save Schedula Cancel		
Secure Guard			

Fill in the schedule boxes for the days of the week and time blocks. You can select from Continuous, Motion, or Continuous and Motion. Once completed, click 'Save Schedule



Schedule will be listed showing information entered.

UTELECTRONCS		Schedule Recording		oC	John Smith					
		All Cameras 👻 All Days 👻		name Search						
<b></b>	Schedule Recording	# Schedule Name	Camera	Day Name		Time Duration	Status	Action		
Ø	Manage Devices 🔺	1 Recording Schedule	O4VT2, O2BFRM	Sunday, Monday, Tuesday, Wednesday, Thursday, Friday	y, Saturday	168 hr	Enable	• /	ŭ	
	Camera Management									
	Bridge Management						10 / Page 👻		> Go	
	Group Management									
٢	User Management									
Ē	Activity Log									
	Purchase History									
	Storage Calculator									
	Secure									
	Guard									

#### Create a Camera Group

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Croups

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Croups

Click 'Group Management' and click '+ Add Group'.

Enter a name for the group and select cameras.

(	JTELECTRONICS		
88		Add Group ×	
٢		John's Cameras	
		04/12 028ERM	
٢			
		Cancel Add Group	
۲			
- × +=			

#### Group will be listed.

		Groups				John Smit			<b>@</b> ~				
	Dashboard			Search								+ Ad	d Group
• •	Manage Devices 🔺	# 01	Group Name John's Cameras		Came 2	eras		Users 0		Actions	0		
	Camera Management Bridge Management										10 / Page 👻	< 1 →	Go
	Group Management												
0	User Management												
0	Purchase History												
Ħ	Storage Calculator												
	Secure Guard												

#### Adding Users

Click 'User Management' and click '+ Add User'.



Enter user information, select camera group, and set privileges. Once completed, click 'Add User'



A confirmed message will display informing you that a registration e-mail has been sent to the user.

